

2019 年度 留学生別科学生募集要項(国外在住者)

2019 年度 留学生別科学生招生简章（国外在住者）

2019 년도 유학생별과 학생모집요강(국외거주자)

Japanese Language Section for Foreign Students : Admission2019

(Applicants residing outside Japan)

東北文教大学短期大学部

东北文教大学短期大学部

동북문교대학 단기대학부

Tohoku Bunkyo Junior College

The Japanese Language Section for Foreign Students
at
Tohoku Bunkyo Junior College

The **Japanese Language Section for Foreign Students** (hereafter referred to as “**JLS**”) has been providing a **one-year intensive Japanese language course** for those who wish to study Japanese in pursuit of further education in Japanese universities or colleges. **Tohoku Bunkyo Junior College** is located in Yamagata City, at the foot of beautiful Zao Mountain Range, famous as a ski resort with hot springs. Our school is an ideal place for studying in a quiet rural setting.

The intensive course is carefully designed to help individual students learn Japanese step by step from beginning level in a small group. Most of the students who enrolled in this course in the past successfully completed a vigorous one-year study and were admitted to Japanese universities or colleges of their choices.

1. **Enrollment:** 25 students

2. **Duration of study:** One year, from April to January, next year

3. **Class schedule:** Monday through Friday, from 8:40 a.m. to 3:50 p.m., totaling to 900 hours a year.

4. **First Semester :** April to September, studying Beginning and Intermediate level Japanese.

Second Semester : October to January, studying Intermediate and Advanced -Intermediate level to prepare for the Examination of Japanese University Admission for International Students.

5. **Visa status:** Student Visas, valid for one year, will be issued to those who are admitted to JLS, and passed the screening by the Japanese Immigration Office.

6. **Selection of students:** Students will be selected on the basis of documents submitted by the applicants to the Admission Office of the college.

7. School expenses:	Enrollment fee	60,000 yen
	Tuition for a year	500,000 yen
	<u>Texts and other expenses</u>	<u>80,000 yen</u>
	Total	640,000 yen

8. **Living expenses:** Tokyo is world famous for its high cost of living. Living in a local city like Yamagata has a great advantage for students since living expenses are far cheaper than big cities. Most of the students enrolled in our college and living in apartments need about 840,000 yen a year in living expenses. Applicants who are from countries where frequent international bank transfers are difficult are required to send living expenses covering 12 months, together with school expenses when they are admitted to the course. The living expenses will be transferred to the student's account in a Japanese bank after his or her arrival in Yamagata City(The commission on the bank transfer must be paid by the student).

9. **Health insurance:** Foreign students are required to join both the National Health Insurance System of Japan. 30% of your medical expenses must be paid.

10. **Scholarships:** The college offers scholarships to some eligible students in JLS.

11. **Future opportunities:** Those who successfully completed the JLS course and wish to pursue their study at Tohoku Bunkyo Junior College (Department of Liberal Arts, Department of Childhood Education, Department of Human Welfare) and will be admitted to the college with strong recommendations from the Chief of JLS. The college will provide special scholarships for foreign students and reduced entrance fee for the graduates of JLS course. There will be careful guidance and counseling for all the students about their future plans in Japan.

- 12. School facilities:** As members of the college community, students of JLS are entitled to use such school facilities as the library, gymnasium, cafeteria, school infirmary and so on.
- 13. Location and environment:** Yamagata City is located in the northern part of Honshu Island . It takes about 3 hours by bullet train from Tokyo and 1 hour by train from Sendai. The college is located within the city boundary but in a quiet rural setting, ideal for studying. The view of Zao Mountain Range from the campus is breath-taking.

Any inquiries and requests for informational brochures should be made to:

Tohoku Bunkyo College Admissions and Public Relations Center

515 Katayachi, Yamagata City, 990-2316, JAPAN

Tel: 023-688-2296 Fax: 023-688-9125

<http://www.t-bunkyo.jp/jc/ryugakusei/contact/>

The Japanese Language Section for Foreign Students Admission 2019
Tohoku Bunkyo Junior College (Applicants residing outside Japan)

- I Scheduled enrollment 25 students
- II Eligibility requirements
1. Those who have completed (or who will complete by the time of admission) at least 12 years of formal schooling overseas, or those who have reached an educational standard equivalent to the above.
 2. Those who fulfill the conditions for residence in Japan as set down in the Immigration Regulations and the Displaced Persons Act.
 3. Those who have passed N5 or higher of the Japanese Language Proficiency Test, or those of a similar ability.
- III Method of selection Selection will be made on the basis of the documents received.
- IV Selection process
- The period of application A: October 16 (Tue.) 2018~November 27 (Tue.) 2018
 - * Documents arriving after November 27 (Tue.) 16:00 will not be accepted
 - The period of application B: November 27 (Tue.) 2018~December 18 (Tue.) 2018
 - * Documents arriving after December 18 (Tue.) 16:00 will not be accepted.
 - Admission announcement/ Immigration
 - The College (by proxy) will apply to the Immigration Bureau for a certificate of status of residence.
 - Once a certificate of status of residence has been issued, the College will send the applicant the documents which should be submitted for admission. After application the admission procedure will take more than one month to complete.
 - * Upon confirmation of receipt of tuition and other fees during the admission period, the College will send the certificate of status of residence etc.
- V Examination fee ¥30,000 (Japanese yen)
- * Don't forget to pay "the commission on the bank transfer" with the examination fee.
(The total commission of the bank transfer is ¥3,000)
- VI Application documents Documents listed on the enclosed checklist should be submitted.
- VII Method of applying
1. The above-mentioned documents should be sent by registered mail, using the enclosed envelope.
 2. Send documents to:
 - Tohoku Bunkyo College **Admissions and Public Relations Center**
 - 515 Katayachi, Yamagata City, 990-2316, Japan
 3. Payment of examination fee by bank transfer should be made to:
 - a. Recipient: GAKKOHOJIN TOMIZAWA GAKUEN
 - b. The address of the recipient:
1-13 SAKANA-MACHI YAMAGATA-CITY YAMAGATA 990-0824 JAPAN
 - c. Phone number: 023-645-0135
 - d. Bank account number:
THE KIRAYAKA BANK LTD MIYA-MACHI BRANCH A/C No.188820
 - e. The address of the bank:
5-2-27 MIYA-MACHI YAMAGATA-CITY YAMAGATA 990-0057 JAPAN
- ※ The commission on the bank transfer is to be paid by the applicant.
※ Examination fee should be paid by bank transfer to the bank mentioned above.

Once the fee has been received, applicants will receive a confirmation slip.

※ The examination fee is unrefundable.

VIII Entrance procedure

1. Notification of admission

Once a certificate of status of residence has been issued, the College will send the applicant the documents which should be submitted for admission.

2. Fees payable : In order to enter the College, the fees must be paid during the entrance procedure period.

3. Application for a visa (overseas applicants) : the College will apply by proxy.

4. Admission Certificates : Once the fees payable have been received, the College will send successful applicants their Admission Certificates with a certificate of status of residence.

IX Fees

1. Fees payable(Single payment)

Entrance fee	Tuition fee	Texts and training expenses	Total
¥60,000	¥500,000	¥80,000	¥640,000

2. How to pay fees

The fees needed for entrance must be paid by the designed date.

Concerning bank transfer, those admitted will be notified together with notification of admission.

* The commission on the bank transfer is to be paid by the applicant.

X Scholarship

College offers scholarships to some eligible students in JLS.

Caution ① Unless all documents are properly completed, they will not be accepted.

② Applications which are not received within the permissible period will not be processed.

③ All documents submitted (excluding graduation diploma and any one-time only issued documents) will not be returned irrespective of application result.

④ Payable fees (such as entrance fee etc.) cannot be refunded except in the case where the authorities will not issue a passport or visa.

⑤ The College cannot answer personal inquiries either by phone or mail concerning test results or student selection.

⑥ If any of the documents submitted contain statements of falsehood, admission will be cancelled.

⑦ If you cannot complete immigration to Japan by April 30 2019, admission will be cancelled.

Application documents

	Documents which should be submitted	Remarks
1	Application form	Must be filled out by applicant.
2	Medical examination certificate	Must have been taken within the last 3 months.
3	Future plan after completion of the Japanese Language Section for Foreign students	For languages other than English or Japanese, provide a translation.
4	Grade certificate of high school and the school you most recently graduated	Should be the original, not a copy.
5	Japanese or English translation of grade certificate	If original is in English, a translation is not necessary.
6	Temporary certificate of high school and the school you most recently graduated completion	Should be the original, not a copy. If you have been in compulsory education either more than or less than 12 years, you must submit a certificate issued by the authorities.
7	Japanese or English translation of temporary certificate of completion	If original is in English, a translation is not necessary.
8	Proof of Japanese Ability (a or b) is needed	a Certificate of N5 or above of the Japanese Language Proficiency Test. b. Proof of completion of 150 hours (or more) of a Japanese Language Course *If you applied for the Dec. 2018 Japanese Language Proficiency Test, please include a photocopy of the registration application.
9	Copy of passport	Must include all appropriate information.
10	4 copies of portrait photograph	Must have been taken within the last 3 months. Please sign the reverse in English or Chinese characters. (4 cm vertically by 3 cm horizontally)
11	Examination fee ¥30,000 (Japanese yen)	Payment by bank transfer. Please include a copy of the confirmation slip on the designated forms.
12	Proof of address	If possible, fill out either in Chinese characters or English.
13	Letter of guarantee	Must be filled out by guarantor.
14	Proof of Solvency	If applicant is paying all expenses, this proof is unnecessary. Must be filled out by the payer of your expenses.
15	Japanese or English translation of proof of solvency	For languages other than English or Japanese, provide a translation.
16	The balance at the bank where the payer of your expenses has an account	If the payer of your expenses lives in Japan, a tax certificate is acceptable.
17	Proof of occupation of the payer of your expenses (a or b)	a If the payer of your expenses has a full time job, please show proof of length of employment. b. If self-employed, a business license or similar is necessary.
18	Proof of relationship between applicant and the payer of your expenses (family register etc.)	If applicant is paying all expenses, this proof is unnecessary.
19	Evidence (photocopies are permissible) of bank account transactions over the past three years,from the fee-payer's account	
20	Proof of annual earnings (for each of the past three years) ,from the fee-payer's account	